

HCSA SG Membership

Annual Membership Fees Upon Resignation

Background

HCSA Steering Group members pay annual fees as part of their membership commitments and contributions to the HCSA initiative. The annual contribution fees are invoiced to organisation representatives at the beginning of the year by the HCSA Secretariat.

HCSA relies heavily of member's contribution fee to run its operation. The sudden resignation of some of our SG members recently without settling their outstanding fee has disrupted the organisation's stability and going concern. This guideline aims to resolve the problem.

Membership fee upon resignation

This section outlines the membership fee guidance for HCSA SG members who wish to resign.

- i.) A HCSA SG member may at any time resign as a member of HCSA by giving the secretariat notice in writing.
- ii.) Unless the notice provides otherwise, a resignation by a SG member should provide a minimum of one month notice on the giving of that notice to the secretariat.
- iii.) A person who ceases to be a HCSA SG member will remain liable to pay, and must immediately pay, to HCSA all amounts that at the date of cessation were payable by the person.
- iv.) A resigned member will be liable to pay a pro-rated membership fee up to its official cessation date. For example, if a HCSA SG member were to resign on 10th June 2020 and had not paid his yearly membership fee, he will be liable to pay his membership fee for 5 months and 10 days for year 2020.
- v.) A resigned member who has paid their annual membership fee may be eligible for a pro-rated refund.
- vi.) HCSA may by resolution of the Executive Committee waive any or all its rights pursuant to the resign membership fee.